

Report of the Organisation, Methods and Personnel Committee

The Committee met at 8.00 pm on **Monday 2nd July 2018** in Committee Room 1 at the Parish Hall, Great Baddow. Councillor Mrs S Young chaired the meeting.

Present: Councillors Mrs S Young, Mrs C Shaw, Mrs J Sosin, Mrs V Chiswell, Mrs D Ronaldson, A Sosin, T Miller and Mrs M Miller

In attendance: Clare Milligan The Clerk of the Council

194/18 Apologies for Absence

Apologies for absence were received from Cllr Mr K Ronaldson, who had substituted Cllr Mrs M Miller and Cllr G Jarvis.

195/18 Declarations of Interests

There were no declarations of any Disclosable Pecuniary Interests, Other Pecuniary Interests or Registerable Non Pecuniary Interests.

196/18 Private and Confidential

It was resolved that the meeting would be closed to the public and press under the Public Bodies (Admission to Meetings) Act 1960 by reason of the confidential nature of the business to be transacted in the following items. Proposed by Cllr Mrs S Young and seconded by Cllr Mrs C Shaw and agreed unanimously.

197/18 Investigating Officer

Cllr Mrs S Young informed the Cllrs that an investigating officer needed to be appointed in accordance to the Councils Disciplinary and Grievance Policy which had previously been circulated. Cllr Mrs S Young proposed Cllr Mrs V. Chiswell, seconded by Cllr J. Sosin and agreed unanimously

There being no further business the meeting was closed at 8.02pm

Signed..... *C. Shaw* Chairman..... *4/8/18* Date