

Report of the Finance and General Purposes Committee to the Parish Council

The Committee met at 8.00 pm on Monday 7th July 2014 in Committee Room 1 at the Parish Hall in Great Baddow. Councillor A Sosin chaired the meeting.

Present: Councillors A Sosin, Mrs J Sosin, T Miller, Mrs M Miller, Mrs D Ronaldson, K Ronaldson, and Mrs V Sadowsky

In Attendance: The Assistant Clerk of the Council

197/14 Apologies for Absence

There were apologies for absence from Cllrs Mrs S Young, G Jarvis and Mrs C Shaw, who had substituted Cllr Mrs M Miller

198/14 Declaration of Interests

There were no declarations of Disclosable Pecuniary Interests, Other Pecuniary Interests or Registerable Non Pecuniary Interests.

199/14 Public Question Time

There were no members of the public present.

200/14 Minutes

The minutes of the meeting held on 2nd June 2014 were signed as a true record, with the following amendment: Item number '115/14 Website' to be deleted and replaced by '116/14 Website'; Item number '116/14 Caretaking' to be deleted and replaced by '117/14 Caretaking'; Item number '117/14 Financial Regulations' to be deleted and replaced by '118/14 Financial Regulations and Item number '118/14 Matters for Information' to be deleted and replaced by '119/14 Matters for Information'. Proposed by Cllr A Sosin and seconded by Mrs D Ronaldson.

Cllr A Sosin informed the meeting that County Councillor Mrs Jenny Chandler had been taken into hospital and it was agreed that the Assistant Clerk would send the Council's best wishes for a swift recovery.

201/14 Clerk's Report

1. Banking Arrangements

The Assistant Clerk told the meeting that the paying in books had now been received and arrangements would be made to use the new facility when the Clerk returned from sick leave.

2. Bell Centre

The Assistant Clerk informed the meeting that due to the clearance work being undertaken on a neighbouring piece of land, it has now been noticed that the gutters and associated boards on the end of the building are in very bad condition, with some in a loose and possibly dangerous state. In addition, the removal of trees has also loosened the earth in that area making it difficult to carry out any remedial works requiring ladders or scaffolding. It was agreed that the office would contact the developer for advice.

3. Caretaking

Cllr A Sosin enquired about progress on the recruitment of an additional caretaker/cleaner and the Assistant Clerk replied that the advertisement had not yet been placed, and this would be done upon the Clerk's return.

202/14 Financial Transactions

1. The amended income for May 2014 and amended expenditure for June 2014 was not available as the report had been prepared prior to the end of the month. Cllr A Sosin asked for the complete figures be reported to the next Finance and General Purposes meeting.
2. The income for June 2014 (up to 25th June) was **£8397.75** (£8248.68 Net) and the total expenditure for June 2014 was **£36486.93** (£36134.96 Net).

The figures were proposed by Cllr A Sosin and seconded by Cllr Mrs V Sadowsky.

The following cheques were issued to cover expenditure of over £500.

Date	Number	PAYEE	Amount	VAT	TOTAL
7/7/2014	300135	Lambert Smith Hampton – Bell Centre Lease	1073.75		1073.75
7/7/2014	300136	Newsquest Media Group – Great Baddow Times Delivery	596.05	99.34	496.71
7/7/2014	300145	Chelmsford City Council – Return of S106 monies	6730.14		6730.14

203/14 Financial Review

A comparison of the income and expenditure for June 2014 was circulated and noted. The committee highlighted the continuing downward trend regarding income from the sports courts. The Assistant Clerk informed the meeting that the work to the changing room roof, due to start on 8th July 2014 had been postponed until 15th July 2014.

204/14 Fees and Charges

Cllr A Sosin presented the draft fees for the cemetery and burial ground. It was proposed by Cllr A Sosin and seconded by Cllr Mrs M Miller that the fees should be recommended.

Cllr A Sosin then presented the fees and charges for the halls, sports, allotments and Great Baddow Times advertising. Following discussion one amendment was made to the charges for the Great Baddow Times advertising. It was proposed by Cllr A Sosin and seconded by Cllr Mrs V Sadowsky that the fees as amended should be recommended.

205/14 Matters for Information

- Cllr Mrs M Miller reported a blocked drain at the junction of Baddow Place Avenue and Church Street. This will be reported.

It was resolved that the meeting would be closed to the public and press under the Public Bodies (Admission to Meetings) Act 1960 by reason of the confidential nature of the business to be transacted in the following item

206/14 Bell Centre Lease

The Assistant Clerk informed the meeting that no comments had been received on the Heads of Terms and it was agreed that a meeting of the Bell Centre Working Group should now be arranged.

There being no further business the meeting was closed at 9.09 pm.

Signed.....Chairman.....Date