

Report of the Finance and General Purposes Committee to the Parish Council

The Committee met at 8.00 pm on **Tuesday 6th May 2014** in Committee Room 1 at the Parish Hall in Great Baddow. Councillor Mrs C Shaw chaired the meeting.

Present: Councillors Mrs C Shaw, A Sosin, Mrs J Sosin, T Miller, Mrs D Ronaldson, K Ronaldson, G Jarvis and Mrs S Young

In Attendance: The Clerk of the Council

57/14 Apologies for Absence

There were apologies for absence from Cllr Mrs V Sadowsky and Cllrs T Miller and Mrs S Young would be late.

58/14 Declaration of Interests

There were no declarations of Disclosable Pecuniary Interests, Other Pecuniary Interests or Registerable Non Pecuniary Interests.

59/14 Public Question Time

There were no members of the public present.

60/14 Minutes

The minutes of the meeting held on 7th April 2014 were signed as a true record, with the following amendment to Item 15/14, third paragraph, second line, the word 'Telegraph' to be deleted and replaced by 'Guardian'. Proposed by Cllr Mrs C Shaw and seconded by Cllr A Sosin.

61/14 Clerk's Report

1. Outside Redecoration

Due to work taking place on the End of Year Accounts, Annual Return and LGPS 2014, it has not been possible to progress this matter.

2. Banking Arrangements

The banking arrangements remain as they were last month and now that work on the End of Year Accounts, Annual Return and LGPS 2014 has been finished, the Clerk will be able to complete these matters. The opening of a Petty Cash Account and the arrangements for paying in are still to be sorted out.

3. May Fair Funds

The Clerk has e.mailed the ex member of the May fair about the remaining May Fair funds but is still awaiting a reply. It was agreed that a letter should be written and sent C/O the Community Centre.

8.07pm Cllr Mrs S Young entered the meeting

4. AWSC Gates

The Clerk reported that the gates in the upper fencing at the All Weather Sports Courts have now been installed.

8.08pm Cllr T Miller entered the meeting

5. Great Baddow Arts Project

Cllr Mrs J Sosin reported that there has been another photographic walk that took place on 1st May 2014 but that neither she nor Cllr Mrs S

Young could attend. The artists have set up a Facebook page and some of the photographs can be seen there.

62/14 Financial Transactions

1. The amended income for March 2014 was **£8357.58** (£8040.60 Net). The amended expenditure for April 2014 was **£40646.01** (£38690.71 Net).
2. The total income for April 2014 was **£186028.24** (£185889.16 Net) and the total expenditure for May 2014 was **£39091.12** (£37730.56 Net). The figures were proposed by Cllr Mrs C Shaw and seconded by Cllr Mrs J Sosin.

The following cheques were issued to cover expenditure of over £500.

Date	Number	PAYEE	Amount	VAT	TOTAL
6/5/2014	300061	Baddow Spartak FC – S137 Grant	600.00	-	600.00
6/5/2014	300062	Farleigh Hospice – S137 Grant	1600.00	-	1600.00
6/5/2014	300066	Chelmsford YMCA – S137 Grant	700.00	-	700.00
6/5/2014	300068	Anglia Heating & Main Eng Ltd – PH Radiator Repair	450.00	90.00	540.00
6/5/2014	300070	British Gas – PH, BC & RG Electricity	817.54	152.85	970.39
6/5/2014	300076	Doe Sport Ltd – AWSC Gates	3055.00	611.00	3666.00
6/5/2014	300077	EALC – Subscription and Training Courses	1331.29	-	1331.29
6/5/2014	300089	RBS Software Solutions – End of Year A/C and System Support	487.90	97.58	585.48
6/5/2014	300091	SD Grounds Care Ltd – Bowling Green and Cricket Supplies	474.00	79.80	553.80

63/14 Financial Review

A comparison of the income and expenditure to the end of 31st March 2014 was circulated by the Clerk. The income for the year for the Council was slightly over budget at £459,871.00 and the expenditure slightly under budget at £438,611.00.

A comparison for the first month of the 2014/15 year was also circulated. Cllr Mrs S young asked if there are outstanding football monies. The Clerk said that are but that the payments are due on recent invoices. Both comparisons were noted.

64/14 Recreation Ground

1. The Clerk told the meeting that to date she has been unable to find the paperwork on the most recent S106 payments. However, the last two payments were both very general and it is more than likely that monies can be found, with the agreement of Chelmsford City Council, to complete the replacement equipment in the Toddlers Play Area. If this is otherwise, the Clerk will report back to the committee.
2. The Clerk had photocopied the references for Play and Leisure Limited and it was agreed that they were acceptable. The Clerk was asked to

approach one of the larger authorities and ask for their view not only on installation but on after sales care as well. Based on these references and the one that the Clerk will check being satisfactory, it was proposed by Cllr Mrs C Shaw and seconded by Cllr Mrs S Young that the installation of the equipment should be progressed with Play and Leisure Limited.

65/14 Great Baddow Times

1. Cllr Mrs J Sosin told the meeting that the Editor of the Great Baddow Times had requested that the covers of the next magazine should be printed in colour. The Clerk had advised that the Council had made a policy in October 2013 that as a general principle, it could not justify recommending the additional costs of printing the covers in colour, in view of falling advertising revenue. All members were e.mailed with this information and those who replied said that they would favour a colour cover for this issue. As the Editor needed to know before this meeting, the Chairman and the Clerk, in consultation, agreed that this could be done. This decision was ratified.
2. The committee then reviewed the decision from October 2013 about the matter of colour covers. There was much discussion on the subject but the general consensus was that the covers do look more interesting in colour. It was proposed by Cllr Mrs J Sosin and seconded by Cllr G Jarvis that the decision from October 2013 should be reversed and that colour covers should be allowed.
It was also suggested that a review of the general layout etc. should be undertaken and the Clerk said that this will be placed on the agenda for the next appropriate committee meeting.

66/14 Website

The Clerk told the meeting that the staff training on the website will be taking place as soon as possible and that councillor training will take place afterwards.

67/14 Matters for Information

- Cllr K Ronaldson told the meeting that the charity football match organised by Great Baddow FC had taken place at Moulsham School.
- Cllr Mrs J Sosin requested comments from those who had not already done so about the committee/representatives positions. She reminded those present about the pre-meet on Friday 9th May 2014 at 7.30pm. Cllrs Mrs S Young, T Miller and Mrs M Miller said that they would not be at the pre-meet. Cllr A Sosin will be at the Parish Hall on Saturday morning to cover the surgery.
- Cllr Mrs S Young reported that there had been another burglary in Dorset Avenue.
- Cllr A Sosin reported that light No.9 in West Hanningfield Road is on throughout the day and the Clerk said that this will be reported. Cllr A Sosin said that he will report potholes near the White Horse and in Noakes Avenue.
- Cllr Mrs C Shaw said that she has been given a photograph of Joan Beard and asked if anyone had any suggestions about where it might be displayed.

There being no further business the meeting was closed at 9.11 pm.

Signed.....Chairman.....Date