

**A Meeting of the Parish Council at The Parish Hall, Great
Baddow on Monday 13th March 2017**

The Council met at 7.30 pm on **Monday 13th March 2017** in The Parish Hall, Great Baddow. Councillor Mrs J Sosin chaired the meeting.

Present: Councillors Mrs J Sosin, A Sosin, Mrs C Shaw, K Liley, T Miller, Mrs M Miller, Mrs S Young, Mrs V Sadowsky, G Jarvis, J Fuller and Mrs V Chiswell

In Attendance: The Clerk of the Council and the Deputy Clerk

740/16 Public Announcements

There were no public announcements.

741/16 Apologies for Absence

Apologies for absence were received from Cllrs K Ronaldson and Mrs D Ronaldson.

742/16 Declaration of Interests

There were no declarations of Disclosable Pecuniary Interests, Other Pecuniary Interests or Registered Non Pecuniary Interests.

743/16 Minutes of the Council Meeting – 13th February 2017

The minutes of the Council meeting held on 13th February 2017 were signed as a true statement. Proposed by Cllr Mrs J Sosin and seconded by Cllr Mrs C Shaw with the following amendments: Item 669/16, first paragraph, eighth line, the words 'about the Peasants Revolt' to be inserted after the word 'board'; Item 674/16, sixth line, the word 'sittings' to be deleted and replaced by 'sightings'. The minutes were agreed unanimously.

Cllr J Fuller entered the meeting at 7.36pm.

744/16 Public Question Time

There were no members of the public present.

745/16 Clerk's Report

1. Lawn Cemetery

Further to a meeting between the Clerk and Grounds Supervisor, it has been agreed that a large skip can be accommodated at the back of the Lawn Cemetery and arrangements are being made to hire the skip as soon as possible.

2. Marrable House

No update report has been received from Les Broughton of Weston Homes about the redevelopment of Marrable House, for four months. The office has emailed Weston Homes but has received no reply.

3. Luxfield

Further to a meeting between the Clerk and Grounds Supervisor, it has been agreed that the best way forward to clear the arisings on Luxfield will be the hire of a chipping machine. This will be organised and the Grounds Supervisor will arrange for the work to be accommodated into the work schedule.

4. Recreation Ground Water Leak

Further to reports to other committees, the work has been completed and the Clerk has spoken to Essex & Suffolk Water about the invoice for the

water used over the last six months. This invoice has been put into abeyance until the matter has been resolved.

Northumbrian Water Ltd has now contacted the Clerk to make arrangements for the road surface to be re-instated but as this will require the closure of the road, the Clerk will need to speak to the Grounds Supervisor and the Community Centre to arrange a date.

5. **Highways Schemes – Dropped Kerbs**

Further to the meeting of the Highways & Amenities Committee, Cllr A Sosin has supplied information to the Clerk of the Council about the problems of the dropped kerbs etc. The Clerk will now pass the matter onto Essex County Council Highways to be dealt with as a safety issue. Cllr J Fuller confirmed that he had inspected the step at the entrance to the Church path, and reported that whilst it was only a small step, the problem of access was exacerbated by the angle of approach. This location is included in the information being forwarded to the Highways Department.

6. **Information Board – Marconi Mast**

Information about a change of wording supplied by Cllr K Ronaldson was sent to Chelmsford City Council and it has been agreed to use the new wording. The installation of the board will now proceed.

With regard to a potential board in the centre of the village, Chelmsford City Council has proposed a plaque attached to the church wall commemorating the Peasant's Revolt, and has provided some proposed wording. This was agreed in principle, with a small change to the wording, and the Clerk will circulate the text to all councillors for any further comment prior to replying to the City Council.

7. **Former Beehive PH Site**

The matter of the fence was reported to both Chelmsford City Council and Essex County Council. The City Council has contacted the Clerk to say that a notice has been issued to the owners to clear and tidy the site. The Clerk will reply to the correspondent who had contacted the Parish Council on this matter.

8. **Road Surface in Molrams Lane**

Cllr A Sosin reported that a further temporary repair had been made to the trench running across the road in Molrams Lane, outside the Care Home, and this had greatly improved the surface.

746/16 Correspondence

1. Chelmsford City Council – offer from the Street Care Service for Parish Cleansing Days 2017. Cllr A Sosin proposed the following areas for the clearance of litter and vegetation:

- (i) Meadgate Terrace – fencing alongside the bypass requires clearance of ivy and vegetation, which is obscuring the road sign and causing parked cars to move further into the road.
- (ii) Baddow Road from the Beehive PH to the Army and Navy Roundabout – road sweepers are unable to sweep the road due to parked cars, and a large amount of litter has accumulated.

Cllr J Fuller proposed an additional area:

- (iii) Brook Lane, Galleywood, from its junction with West Hanningfield Road – evidence of fly tipping that requires clearance.

It was agreed that the Clerk should submit the three areas outlined above for inclusion in the programme for the Parish Cleansing Days, and that the Clerk at Galleywood Parish Council should be informed of the inclusion of the proposal for Brook Lane.

748/16 Report of the Highways & Amenities Committee

The report of the Highways and Amenities Committee of 20th February 2017 was presented to the Council by Cllr K Liley, proposed by Cllr K Liley and seconded by Cllr A Sosin with the following amendments: Item 694/16, second paragraph, fourth line, the following words to be inserted 'and on the opposite side under the Bell Centre and the commercial premises' after the words 'White Horse side'; Item 701/16, second bullet point, the words 'in Maldon Road' to be inserted after 'Fire Station'; Item 701/16, fourth bullet point, the word 'ben' to be deleted and replaced by 'been'. The minutes were agreed unanimously.

749/16 Report of the Bell Centre Sub Committee and Parish Hall Committee 27th February 2017

The reports of the Bell Centre Sub Committee and Parish Hall Committee of 27th February 2017 were presented to the Council by Cllr Mrs J Sosin, proposed by Cllr Mrs J Sosin and seconded by Cllr Mrs V Chiswell (for Bell Centre Sub Committee) and Cllr Mrs M Miller (for Parish Hall Committee). The minutes were agreed unanimously.

750/16 Report of the Finance and General Purposes Committee 6th March 2017

The report of the Finance and General Purposes Committee of 6th March 2017 was presented to the Council by Cllr Mrs C Shaw, proposed by Cllr Mrs C Shaw and seconded by Cllr A Sosin. The minutes were agreed unanimously.

In answer to a query, the Clerk told the meeting that there had been a problem with zipped PDF files and that this was being investigated. Cllr Mrs M Miller noted that her paper copy had been sent by recorded delivery. It was agreed that this was probably due to the security aspect of the registers.

751/16 Parish Hall

1. The Clerk outlined the current hire charges that are applicable for use of the Parish Hall on a Friday daytime and Friday evening, and explained that the Friday evening fees are higher than other weekday evenings as they are in line with the charges made for a Saturday evening hire. The office has now received an application to hire the hall for a period covering both Friday afternoon and evening, and a request has been made for a reduced evening rate. It was agreed that if a hirer books a hire that covers two payment periods, the whole hire fee will be charged at the day rate if the following conditions apply:

1. The hire is a regular weekly, fortnightly or monthly booking
2. The hire has an equal or greater number of hours before 7.00pm than afterwards.

Proposed by Cllr Mrs V Sadowsky and seconded by Cllr Mrs C Shaw.

2. The Clerk informed the meeting that she had not yet received a quotation for the replacement of the outside wooden doors at the Parish Hall. The Parish Council's insurers have provided a claim form, and also require two quotations for the work. The Parish Council's excess payment, if a claim is made, will be £250.

2. Mike Bredican – email about parking concerns in Eastwood Park. The Clerk had already replied to Mr Bredican and suggested that he should contact a Chelmsford City Councillor regarding the changes to the verges, and the positioning of bollards on the verges. It was agreed that an application to widen the road would need to be made to the Chelmsford Local Highways Panel and that information could be provided on the process of making an application and the importance of obtaining support from other residents.
3. Karen Church – email about the draft Local Plan proposals. Cllrs A Sosin and Mrs C Shaw confirmed that they had also received emails from the correspondent. Cllr A Sosin outlined the proposed timetable for the consultation, which is currently scheduled to run from 30th March to 11th May 2017. It was agreed that the Clerk should reply to Karen Church confirming that the Development Policy Committee had approved the document for consultation, and that the Parish Council was awaiting the publication of the document and confirmation of the dates of the consultation period. Arrangements will then be made for a public consultation. As discussed, and agreed, at the previous Council meeting on 13th February 2017, the Parish Council has already registered its objection to the removal of green wedges. The Clerk will contact Little Baddow and Sandon Parish Councils to discuss the possibility of arranging one public consultation meeting for the three adjoining parishes.
4. Mark Caleno – email regarding the condition of the All Weather Sports Courts. It was agreed that the condition of the All Weather Sports Courts has deteriorated badly over the past few years. The Clerk informed the meeting that an application for funding to the Essex County Council Community Initiatives Fund had been successful and this would enable one of the courts to be resurfaced with a multi-use artificial surface. It will be necessary to go out to tender for the work and this will be done as soon as possible.
5. Chelmsford City Council – invitation to the licence hearing for the BP Garage in Baddow Road. The Clerk informed the meeting that she would be unable to attend the hearing on Monday 27th March 2017 as there were two Parish Council Committee meetings on that evening. Cllrs A Sosin and Mrs V Chiswell will attend.
6. Tees Law – letter from Graham Yeldham regarding his retirement and the future arrangements for the Council's business. The Clerk will reply to Mr Yeldham thanking him for all this work on behalf of the Parish Council and will be accepting an invitation to meet the solicitor who will be taking over the Parish Council's account.

747/16 Reports of the Planning Committee 20th February and 6th March 2017

The reports of the Planning Committee of 20th February and 6th March 2017 were presented to the Council by Cllr A Sosin and signed as a true statement by Cllr Mrs J Sosin, with the following amendment to the minutes of 6th March: Item 724/16-9, last line, the word 'it's' to be deleted and replaced by 'its'. The Clerk was also asked to clarify whether an objection should be recorded, in applications such as this one, where advice is sought from an arboriculturalist.

752/16 Bell Centre

The Clerk reported that Elwell Taylor have viewed the Bell Centre but have not yet submitted a report. During initial discussions, the Clerk was advised that the building may not be high enough for the use of anti-climb paint, as it cannot be applied to any area less than 2m from the ground. It was suggested that the refuse bin should be chained up in an area away from the building so it cannot be used as a step to access the roof, and that signage indicating 'Fragile roof, do not climb' should be displayed.

753/16 Matters for Information

- Cllr A Sosin informed the meeting of the School Parking Initiative (3PR), created by the South Essex Parking Partnership, and currently being implemented at Tyrells School, aimed at addressing the problem of parking around schools and encouraging more children to walk to school. It was agreed that the scheme could be beneficial to other Great Baddow schools.
- Cllr Mrs J Sosin enquired whether a crossing patrol officer had been appointed for the school crossing in Church Street and Cllr J Fuller replied that he was not aware of an officer yet in place.
- Cllr Mrs V Sadowsky reported that a speed check had been carried out by the Police last Saturday evening in Maldon Road.
- Cllr Mrs V Sadowsky informed the meeting that she had obtained a hard copy of the full Transport Consultation document, and the Clerk confirmed that she had circulated a link to the online document, to all councillors, to enable individual responses to be made. This will be discussed at the next Planning Committee meeting on 20th March 2017.
- Cllr Mrs S Young informed the meeting that the road surface at the entrance to Avenue Road, from Beehive Lane, has now been re-surfaced.
- The Clerk informed the meeting that she will be away on annual leave from Thursday 16th March until Monday 27th March. Cllr Mrs J Sosin also told the meeting that she will be away from 16th - 20th March 2017

754/16 Private and Confidential

It was resolved that the meeting would be closed to the public and press under the Public Bodies (Admission to Meetings) Act 1960 by reason of the confidential nature of the business to be transacted in the following items. Proposed by Cllr Mrs J Sosin and seconded by Cllr Mrs C Shaw.

755/16 Bowling Club Lease

The Clerk reported that she had not received any update on the Bowling Club lease.

756/16 Bell Centre Lease

The Clerk reported that the Parish Council's solicitor has been instructed to proceed with negotiations for an Agreement to Lease but that no further information has been received.

There being no other business, the meeting was closed at 9.15 pm

Signed.....*J J Sosin*.....Chairman.....*10th April 2017*.....Date