

A Meeting of the Parish Council at The Parish Hall, Great Baddow on Monday 11th September 2017

The Council met at 7.30 pm on **Monday 11th September 2017** in The Parish Hall, Great Baddow. Councillor Mrs J Sosin chaired the meeting.

Present: Councillors Mrs J Sosin, A Sosin, Mrs C Shaw, T Miller, Mrs M Miller, K Ronaldson, K Liley, G Jarvis, Mrs V Chiswell, J Fuller and Mrs S Young. Cllr Mrs V Sadowsky entered the meeting at 7.59pm.

In Attendance: The Clerk of the Council and the Deputy Clerk

293/17 Public Announcements

There were no public announcements.

294/17 Apologies for Absence

Apologies for absence were received from Cllr Mrs D Ronaldson and from Cllr Mrs V Sadowsky, who would be late.

295/17 Declaration of Interests

There were no declarations of Disclosable Pecuniary Interests, Other Pecuniary Interests or Registered Non Pecuniary Interests.

296/17 Minutes of the joint Finance and General Purposes Committee and Council Meeting – 7th August 2017

The minutes of the joint Finance and General Purposes Committee and Council meeting held on 7th August 2017 were signed as a true statement. Proposed by Cllr Mrs J Sosin and seconded by Cllr Mrs C Shaw.

297/17 Public Question Time

There were no members of the public present.

298/17 Clerk's Report

1. **Luxfield**
The Clerk has still to contact the Environmental Group about communications between the Group and the Council.
2. **Information Board – St Mary's Church**
The Clerk still needs to send the amended wording to Chelmsford City Council.
3. **Parish Hall Inside Door**
The engineers from Geze were called out on 1st September 2017, due to the automatic door mechanism failing. The engineer attended on 4th September 2017 and said that the mechanism had been damaged by members of the public forcing the door open and closed. The mechanism was repaired and a notice has now been placed on the door, reminding people not to push or pull the door.
4. **Speed Checks in Church Street**
Following a meeting with Chelmsford City Council and the police on 21st August 2017, the Clerk received a telephone call from the Casualty Reduction Team in reply to the query that had been submitted previously. The Clerk was told that, regarding motorists not stopping at the junction where the slip road joins Church Street, this would not be followed up by the team. Regarding the speeding, it was thought that there were some

speed statistics that had been taken recently. This would be checked and if none were found, further checks will be carried out. Cllr J Fuller informed the meeting that the parents at Baddow Hall Infants School had started a Facebook campaign, requesting a zebra crossing on Church Street near the school. In addition, it has still not been possible to recruit a crossing patrol officer for Church Street.

5. **Defibrillator**

The Clerk contacted the person who has made the arrangements for a defibrillator to be installed at the Community Centre. This is the same person who came to speak to the Parish Council some years ago. She has not been in touch with the Parish Council since because she has been investigating sites that were suggested at the time. Unfortunately, these have all fallen through. During the conversation, the wall of the Vineyards centre was discussed and as a result, the Clerk has contacted Clem Dobson Associates about permission for a defibrillator to be installed there and a reply is awaited.

6. **Parish Hall Accident**

The Clerk has been copied into some correspondence between the insurers of the shop next door and the Council's loss adjuster. However, no action seems to be taking place and the Clerk is following this up. Cllr Mrs S Young reported that the sandbags, used to secure the temporary fencing in place, had moved out of position, and in some cases had split, and this was now causing an obstruction on the pavement. The recent rain and storms had also caused some landslip, and movement of the debris. The Clerk will contact the Parish Council's insurers to discuss what action can be taken to make the area safe.

7. **Bus Shelter at Molrams Lane**

The Clerk is corresponding with Essex County Council about whether there may be some money available for the replacement of the bus shelter at Molrams Lane that had to be demolished. It is hoped that a reply will be available for the Highways & Amenities Committee meeting on 16th October 2017.

8. **Dogs in the Recreation Ground**

Cllr Mrs C Shaw enquired whether the Clerk had taken advice from the Chelmsford City Council Enforcement Officers about this matter, and the Clerk replied that this had not yet been done. A consultation document concerning dogs in public areas has been received, and this will be placed on the agenda for the next Grounds Committee meeting on 25th September 2017.

9. **Electoral Registers for Emergency Planning**

Cllr Mrs C Shaw informed the meeting that the Emergency Planning Officer had contacted her to say that a printed copy of the Register is not required for the emergency plan, and that the list of rest centres is being updated.

299/17 Correspondence

1. Great Baddow Library – to confirm arrangements for the Community Open Day on 7th October 2017. The Clerk confirmed that the office could provide a tryptic display board for use on the day. Cllrs Mrs C Shaw, Mrs S Young and Mrs V Chiswell will co-ordinate the information for the display. Cllr Mrs C Shaw reported that the Library will be providing a poster for the Parish Council's notice board.

Cllr Mrs V Sadowsky entered the meeting at 7.59pm.

2. Public Notice in the Essex Chronicle – consultation about the sale of land at Great Baddow High School. Cllr K Ronaldson reported that this was a piece of land at the back of Abercorn Nursery and some way from the school itself. It was agreed that the Clerk should email a response to state that the Parish Council has no objection.
3. 4th and 5th Great Baddow Brownies – request for councillors to attend a unit meeting in November 2017. Cllrs Mrs J Sosin and Mrs C Shaw confirmed that they would be able to attend, and the Clerk will reply to the Unit Guider.
4. Michael Szpakowski – renewal of domain name for the Sense of Place website. Cllr Mrs J Sosin reminded the meeting of the website that had been set up following the art exhibition in August 2014. The Clerk confirmed that the domain name has been renewed and that she is discussing future renewal with the event organiser.

300/17 Reports of the Planning Committee 14th August and 4th September 2017

The reports of the Planning Committee of 14th August and 4th September 2017 were presented to the Council by Cllr A Sosin and signed as a true statement by Cllr Mrs J Sosin, with the following amendments to the minutes of 14th August 2017: Item 259/17, at the end of the item, the words '8.45pm Cllr K Ronaldson left the meeting' to be inserted; Item 259/17, final paragraph, first line, the word 'Coucnil' to be deleted and replaced by 'Council'.

Cllr A Sosin confirmed that the Parish Council's response to the Chelmsford City Growth Package had been submitted. Cllr Mrs C Shaw reiterated the decision of the Planning Committee on 14th August 2017 to submit a Freedom of Information enquiry requesting sight of the data that was used by Ringway Jacobs to compile the proposals.

Cllr Mrs C Shaw informed the meeting of the report in the Essex Chronicle, concerning a review of the licence for the Baddow Tandoori.

301/17 Report of the Organisation, Methods & Personnel Committee 4th September 2017

The report of the Organisation, Methods & Personnel Committee of 4th September 2017 was presented to the Council by Cllr Mrs S Young, proposed by Cllr Mrs S Young and seconded by Cllr Mrs C Shaw, with the following amendment to Item 282/17, sixth line, the words 'but did not agree with the proposal to appoint a Clerk Designate' to be deleted.

302/17 Report of the Finance and General Purposes Committee 4th September 2017

The report of the Finance and General Purposes Committee of 4th September 2017 was presented to the Council by Cllr Mrs C Shaw, proposed by Cllr Mrs C Shaw and seconded by Cllr A Sosin.

Cllr Mrs C Shaw enquired about the arrangements for the baby bouncers class in the Recreation Ground, and the Clerk replied that the class is taking place on the grass tennis courts, adjacent to the bowling rink, where there



is no net in place. It is hoped that additional classes will be held by the organiser.

303/17 Annual Return for 2016/2017

The unqualified opinion of the external auditor on the Annual Return for the year ending 31st March 2017 was noted. A vote of thanks was given to the Clerk for all her work on the audit.

304/17 Meeting Dates for 2018

The full schedule of dates for 2018 was agreed and this will now be circulated to all councillors. The Clerk will check the availability of the Parish Hall for the Village Conference on 26th April 2018.

305/17 Summer Activities 2017

The Clerk updated the meeting on the summer activities, organised by or supported by the Parish Council, that had taken place during the summer holiday period.

The one-week Playscheme for 6 – 11 year olds, funded by the Parish Council and free to participants had been well attended. The new activities such as team kinetics, and a large pirate themed inflatable, were particularly popular. Arrangements were made for a work experience student from Sandon School to assist the playworkers, and this was a successful placement. The school has requested that a similar arrangement is put in place for students to assist the Playscheme next year and the Clerk is discussing this with the placement organiser. It was suggested that the student could write a short report for the Great Baddow Times.

The Clerk reported that the current Playscheme Organiser, Tracey Peters, had resigned from the post at the end of this year's Playscheme, and had suggested that one of the existing workers may be willing to take over. The Clerk proposed that the candidate should be asked to provide a CV and to attend an interview. The Clerk was asked to pass on the Parish Council's thanks to Tracey Peters for all her work on the Playscheme, and to provide details for inclusion on the Parish Council's website and in the Great Baddow Times.

The Clerk reported that no report or information had been received from Chelmsford City Council about the Play in the Park sessions.

306/17 Remembrance Sunday

Cllr K Liley agreed to represent the Parish Council at the Remembrance Day Service. Cllrs G Jarvis, J Fuller and Mrs C Shaw will also attend.

307/17 Community Safety

A report on the Community Safety meeting held on 14th August 2017 was received and noted. Cllr Mrs C Shaw confirmed that the Luncheon Club will be contacted in due course. The Clerk has not yet received information for the publication on the Parish Council's website and this will be chased.

308/17 Matters for Information

- Cllr Mrs V Sadowsky informed the meeting that she had recently noticed that the bus shelters located in the Galleywood Parish Council area contain

information stating that the shelter is owned by the Parish Council, and queried whether the shelters owned by Great Baddow Parish Council should be similarly marked.

- Cllr Mrs V Chiswell reported that Chelmsford City Council Enforcement are considering a complaint about the reconstruction of a house in Manor Drive. This is affecting neighbours, including those in Britten Crescent.
- Cllr A Sosin reported that the overhanging vegetation outside 4 Millers Croft had not been attended to, despite assurances that action would be taken. The Clerk will report the matter to Essex County Council.
- Cllr A Sosin reported that a meeting had taken place of the South Essex Parking Partnership where matters concerning the Meadgate Terrace residents parking, and the reduction of the 'no parking' area at Chelwater had been agreed.
- Cllr A Sosin had noted information from NALC concerning the lighting of beacons, or other tributes, in November 2018, to mark the centenary of the end of world war one. It was agreed that this matter would be placed on an agenda for discussion.
- Cllr Mrs C Shaw informed the meeting that the Parish Council's reply to a letter published two weeks ago in the Essex Chronicle, had not been included in last week's paper. It was agreed that the Clerk should contact the editor of the Essex Chronicle to query whether the reply will be published. The response will also be placed on the Parish Council's website and the Clerk will send a copy to the correspondent.
- Cllr Mrs C Shaw suggested that consideration should be given to obtaining name badges for councillors to wear when attending public events.

309/17 Private and Confidential

It was resolved that the meeting would be closed to the public and press under the Public Bodies (Admission to Meetings) Act 1960 by reason of the confidential nature of the business to be transacted in the following items. Proposed by Cllr Mrs J Sosin and seconded by Cllr Mrs S Young.

310/17 Bowling Club Lease

The Clerk reported that there had been no progress on the Bowling Club lease.

311/17 Bell Centre Lease

The Clerk reported that she is arranging a meeting with Lambert Smith Hampton about the Bell Centre lease. Cllrs Mrs C Shaw, Mrs V Chiswell and Mrs J Sosin will attend the meeting with the Clerk.

312/17 Staffing

Cllr Mrs S Young reported that she would be attending a meeting with the Clerk on 19th September 2017 to consider the proposal in more detail.

There being no other business, the meeting was closed at 9.00 pm

Signed..........Chairman..........Date