

You are hereby summoned to a meeting of the **Council** to be held in Committee Room 1 at The Parish Hall, Great Baddow, CM2 7DW on **Monday 14<sup>th</sup> January 2019** at **7.30pm**

*C. Milligan*

Mrs Clare Milligan  
Clerk of the Council  
8<sup>th</sup> January 2019

Chairman: Cllr Mrs J Sosin  
Vice Chairman: Cllr Mrs C. Shaw

Cllr Membership: Mrs D Ronaldson, K Ronaldson, G Jarvis, K Liley  
Mrs S Young, Mrs V Chiswell, A Sosin, Mrs V Sadowsky,  
P Sadowsky, Mrs M Miller, T Miller

The press and the public are cordially invited to attend

### **AGENDA**

1. **Apologies for Absence**  
To receive apologies for absence and notice of substitutions
2. **Declarations of Interest**  
To declare any Disclosable Pecuniary Interests, Other Pecuniary Interests and Registerable Non Pecuniary Interests relating to items on the agenda, having regard to the Code of Conduct for Members and having taken appropriate advice before the meeting
3. **Minutes**  
To receive and agree the minutes of the Council meeting held on 10<sup>th</sup> December 2018
4. **Public Question Time**  
The Chairman will invite questions and observations from members of the public present. A maximum time of 15 minutes will be allowed.
5. **Clerk's Report**  
To receive an update report from the Clerk on matters from the last meeting on 10<sup>th</sup> December 2018

6. **Correspondence**  
To receive and discuss any correspondence that the Clerk has received.  
None Received
7. **Planning Committee**  
To receive and agree the minutes from the Planning Committee on 7<sup>th</sup> January 2019.
8. **Finance & General Purpose Committee**  
To receive and agree the minutes from the Finance and General Purpose Committee on 7<sup>th</sup> January 2019.
9. **Grounds Committee and Allotments Sub-Committee meetings**  
To receive and agree the minutes from the Grounds Committee Meeting and the Allotments Sub-Committee Meeting on 18<sup>th</sup> December 2018.
10. **Policies and Procedures**  
To discuss and agree the following policies:
  - Child Protection Policy
  - Performance Appraisal Policy and Procedure
  - Advertising Policy
  - Recording and Social Media Policy
  - Debt Recovery Policy
  - Training Statement of Intent
  - Procurement Policy
  - Retention and Disposal Policy
11. **Luxfield**  
To discuss and agree the update the Clerk has received from a resident.
12. **Bus Consultation**  
To discuss and agree the response for the Bus Consultation being undertaken by Chelmsford City Council
13. **Lighting in Buckleys Car Park**  
To receive, discuss and agree the next steps regarding the possibility of lighting in Buckleys Car Park
14. **Health and Safety Management system**  
To receive, discuss and agree the H&S policy and system
15. **Electric and Gas renewal**  
To receive, discuss and agree the next steps for the gas and electric contracts
16. **Matters for Information**  
An opportunity for councillors to report matters of interest and to suggest items for future agendas
17. **Private and Confidential**

To resolve that under the Public Bodies (Admission to Meetings) Act 1960 the meeting should be closed to the public and press by reason of the confidential nature of the business to be transacted in the following item.

18. **Staffing Update**

To discuss and confirm the position of the Clerk to the Council

19. **Noakes Place Agreement**

To discuss and decide the actions on the agreement received from Chelmsford City Council

Parish Hall, 19 Maldon Road, Great Baddow, Chelmsford, CM2 7DW  
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