

Minutes of the Annual General Meeting

The Annual Meeting of the Great Baddow Parish Council was held at 7:30 pm on the **11th May 2015** in Committee Room 1 at The Parish Hall, Great Baddow.

Present: Councillors Mrs J Sosin, Mrs C Shaw, A Sosin, T Miller, Mrs M Miller, K Ronaldson, Mrs D Ronaldson, Mrs V Sadowsky, K Liley, Mrs S Young and G Jarvis

In Attendance: The Clerk of the Council and the Assistant Clerk
One Member of the Public

75/15 Election of Chairman

It was proposed by Cllr Mrs D Ronaldson and seconded by Cllr Mrs M Miller that Cllr Mrs J Sosin be elected Chairman for the year 2015/2016.

76/15 Chairman to sign the Declaration of Acceptance of Office

Cllr Mrs J Sosin signed the Declaration of Acceptance of Office.

77/15 Delivery by councillors of their Declarations of Acceptance of Office

The Clerk circulated the Declarations of Acceptance of Office for signature by the councillors present at the meeting. It was proposed by Cllr Mrs J Sosin and seconded by Cllr Mrs C Shaw that completion of the Declaration by Cllr J Fuller, who was not present at the meeting, should be deferred for signature at his earliest convenience. This was agreed.

78/15 Election of Vice Chairman

Cllr A Sosin called for nominations for the election of Vice Chairman. It was proposed by Cllr A Sosin and seconded by Cllr K Liley that Cllr Mrs C Shaw be elected as Vice Chairman for the year 2015/2016.

79/15 Apologies for Absence

There were no apologies for absence.

80/15 To check entries in the Councillors' Register of Interests and to make any necessary amendments

The Clerk reminded all councillors to check their Register of Interests, and if they had not already done so, to notify the office within 28 days of whether or not any changes were required.

81/15 To appoint Committee Members and Chairmen

Cllr A Sosin informed the meeting of the proposed committee members and Chairmen for 2015/16. It was proposed by Cllr A Sosin and seconded by Cllr Mrs D Ronaldson that the committee membership should be appointed, as follows:

Finance and General Purposes Committee

Cllrs Mrs C Shaw (Chairman), A Sosin (Vice Chairman), Mrs J Sosin, T Miller, Mrs D Ronaldson, K Ronaldson, G Jarvis, Mrs S Young and Mrs V Sadowsky

Organisation, Methods & Personnel Committee

Cllrs Mrs S Young (Chairman), Mrs C Shaw (Vice Chairman), K Ronaldson, Mrs D Ronaldson, A Sosin, Mrs J Sosin, G Jarvis and one vacancy

Grounds Committee (including Allotments)

Cllrs Mrs S Young (Chairman), K Ronaldson (Vice Chairman), T Miller, Mrs V Sadowsky, Mrs D Ronaldson, A Sosin, J Fuller and one vacancy

Parish Hall Committee (including Bell Centre)

Cllrs Mrs V Sadowsky (Chairman), Mrs D Ronaldson (Vice Chairman), Mrs M Miller, K Liley, J Fuller and one vacancy

Highways and Amenities Committee

Cllrs K Liley (Chairman), A Sosin (Vice Chairman), Mrs M Miller, T Miller, Mrs J Sosin, J Fuller and one vacancy

Planning Committee

Cllrs A Sosin (Chairman), Mrs D Ronaldson (Vice Chairman), Mrs J Sosin, Mrs C Shaw, K Ronaldson and G Jarvis

Health, Safety and Welfare at Work Committee

Cllrs K Ronaldson and K Liley

Staff representatives Miss A Wood, Mrs M Dixon, Mr K Gentry and Mr A Coleman

The Chairman and Vice Chairman will be ex officio members of all committees.

82/15 Parish Council Representatives for external bodies and organisations and working groups

It was proposed by Cllr A Sosin and seconded by Cllr Mrs S Young that the Parish Council representatives should be appointed to the positions as follows:

Bell Centre Working Group

Cllrs Mrs J Sosin, Mrs C Shaw, Mrs V Sadowsky, K Ronaldson and T Miller

Business Continuity and Risk Management Working Group

Cllrs Mrs C Shaw, K Ronaldson, J Fuller and K Liley

Staff Handbook Working Group

Cllrs Mrs S Young, Mrs D Ronaldson, K Ronaldson, and a representative from Vine HR

Community Association Working Group

Cllrs A Sosin, Mrs J Sosin, Mrs C Shaw, T Miller and Mrs M Miller

Winter Weather Policy – Designated Councillor

Cllr K Ronaldson (Deputy – Cllr T Miller)

Essex Association of Local Councils Cllr Mrs J Sosin (or representative)

Larger Local Council's Forum Cllr Mrs J Sosin (or representative)

Association of Chelmsford District Councils Cllr A Sosin (or representative)

Parish Passenger Representative Cllr K Liley

Great Baddow Community Association – no representatives appointed, to be disbanded

Centenary Award Committee Cllrs Mrs S Young and Mrs D Ronaldson with external representatives Mrs C Beck, Mrs V Chiswell and one vacancy

Burgess Award Committee Cllrs K Ronaldson, Mrs V Sadowsky and Mrs S Young with external representatives Mrs C Beck and one vacancy

Great Baddow Parochial Charities: (Next appointment in 2016)
Mrs C Beck, Mrs M Heelis and Mrs J Pavey

There being no further business the meeting was closed at 7.47 pm.

Signed..... Chairman

Dated.....