

Minutes of the Annual General Meeting

The Annual Meeting of the Great Baddow Parish Council was held at 7:30 pm on the **9th May 2016** in Committee Room 1 at The Parish Hall, Great Baddow.

Present: Councillors Mrs J Sosin, Mrs C Shaw, A Sosin, T Miller, Mrs M Miller, Mrs D Ronaldson, Mrs V Sadowsky, K Liley, J Fuller, V Chiswell and G Jarvis

In Attendance: The Clerk of the Council and the Assistant Clerk
One Member of the Public – Chelmsford City Cllr Mrs G Smith

68/16 Election of Chairman

Cllr Mrs C Shaw called for nominations for the position of Chairman of the Parish Council. It was proposed by Cllr Mrs V Chiswell and seconded by Cllr Mrs V Sadowsky that Cllr Mrs J Sosin be elected Chairman for the year 2016/2017.

69/16 Chairman to sign the Declaration of Acceptance of Office

Cllr Mrs J Sosin signed the Declaration of Acceptance of Office.

70/16 Election of Vice Chairman

Cllr Mrs J Sosin called for nominations for the election of Vice Chairman. It was proposed by Cllr A Sosin and seconded by Cllr Mrs M Miller that Cllr Mrs C Shaw be elected as Vice Chairman for the year 2016/2017.

71/16 Apologies for Absence

Apologies for absence were received from Cllrs Mrs S Young and K Ronaldson. Cllr Mrs D Ronaldson would be late.

Cllr Mrs D Ronaldson entered the meeting at 7.35pm.

72/16 To check entries in the Councillors' Register of Interests and to make any necessary amendments

The Clerk reminded all councillors to check their Register of Interests, and if they had not already done so, to notify the office within 28 days of whether or not any changes were required.

73/16 To appoint Committee Members and Chairmen

It was proposed by Cllr A Sosin and seconded by Cllr Mrs C Shaw that the committee membership and Chairman for 2016/17 should continue unchanged from 2015/16, and should be appointed as follows:

Finance and General Purposes Committee

Cllrs Mrs C Shaw (Chairman), A Sosin (Vice Chairman), Mrs J Sosin, T Miller, Mrs D Ronaldson, K Ronaldson, G Jarvis, Mrs S Young and Mrs V Sadowsky

Organisation, Methods & Personnel Committee

Cllrs Mrs S Young (Chairman), Mrs C Shaw (Vice Chairman), K Ronaldson, Mrs D Ronaldson, A Sosin, Mrs J Sosin, G Jarvis and Mrs V Chiswell

Grounds Committee (including Allotments)

Cllrs Mrs S Young (Chairman), K Ronaldson (Vice Chairman), T Miller, Mrs V Sadowsky, Mrs D Ronaldson, A Sosin, J Fuller and K Liley

Parish Hall Committee (including Bell Centre)

Cllrs Mrs V Sadowsky (Chairman), Mrs D Ronaldson (Vice Chairman), Mrs M Miller, K Liley, J Fuller and Mrs V Chiswell

Highways and Amenities Committee

Cllrs K Liley (Chairman), A Sosin (Vice Chairman), Mrs M Miller, T Miller, Mrs J Sosin, J Fuller and Mrs V Chiswell

Planning Committee

Cllrs A Sosin (Chairman), Mrs D Ronaldson (Vice Chairman), Mrs J Sosin, Mrs C Shaw, K Ronaldson and G Jarvis

Centenary Award Committee Cllrs Mrs D Ronaldson and Mrs V Chiswell with external representatives Mrs C Beck, G Finch and Mrs S Lowe

Burgess Award Committee Cllrs K Ronaldson, Mrs V Sadowsky and Mrs S Young with external representatives Mrs C Beck and Mrs J Emery

The Chairman and Vice Chairman of the Council will be ex officio members of all committees.

74/16 Parish Council Representatives for external bodies and organisations and working groups

It was proposed by Cllr A Sosin and seconded by Cllr Mrs V Sadowsky that the Parish Council representatives should be appointed to the positions as follows:

Health, Safety and Welfare at Work Committee

Cllrs K Ronaldson and K Liley

Staff representatives Miss A Wood, Mrs M Dixon, Mr A Coleman and one vacancy

Bell Centre Working Group

Cllrs Mrs J Sosin, Mrs C Shaw, Mrs V Sadowsky, T Miller and Mrs V Chiswell

Business Continuity and Risk Management Working Group

Cllrs Mrs C Shaw, K Ronaldson, J Fuller and K Liley

Staff Handbook Working Group

Cllrs Mrs S Young, Mrs D Ronaldson, K Ronaldson, and the Clerk

Community Association Working Group

Cllrs A Sosin, Mrs J Sosin, Mrs C Shaw, T Miller and Mrs M Miller

Internal Grounds Review Working Group

Cllrs Mrs S Young, K Ronaldson, A Sosin and the Clerk

Winter Weather Policy – Designated Councillor

Cllr K Ronaldson (Deputy – Cllr T Miller)

Essex Association of Local Councils Cllr Mrs J Sosin (or representative)

Larger Local Council's Forum Cllr Mrs J Sosin (or representative)

Association of Chelmsford District Councils Cllr A Sosin (or representative)

Parish Passenger Representative Cllr K Liley

75/16 Nominative Trustees to the Great Baddow Parochial Charities from May 2016 to May 2020

The Clerk and Cllr Mrs C Shaw confirmed that the three existing trustees were happy to continue in their roles. It was proposed by Cllr Mrs D Ronaldson and seconded by Cllr Mrs C Shaw that the Parish Council representatives should be appointed to the positions as follows:

Great Baddow Parochial Charities: (Next appointment in 2020)

Mrs C Beck, Mrs M Heelis and Mrs J Pavey

There being no further business the meeting was closed at 7.48 pm.

Signed..... Chairman

Dated.....