

## **Minutes of the Annual General Meeting**

The Annual Meeting of the Great Baddow Parish Council was held at 7:30 pm on the **12<sup>th</sup> May 2014** in Committee Room 1 at The Parish Hall, Great Baddow.

Present: Councillors Mrs J Sosin, Mrs C Shaw, A Sosin, T Miller, K Ronaldson, Mrs D Ronaldson, Mrs V Sadowsky, K Liley, Mrs S Young, G Jarvis and J Fuller

In Attendance: The Clerk of the Council and the Assistant Clerk  
One Member of the Public

**68/14 Election of Chairman**

It was proposed by Cllr Mrs C Shaw and seconded by Cllr K Liley that Cllr Mrs J Sosin be elected Chairman for the year 2014/2015.

**69/14 Chairman to sign the Declaration of Acceptance of Office**

Cllr Mrs J Sosin signed the Declaration of Acceptance of Office.

**70/14 Election of Vice Chairman**

Cllr Mrs J Sosin called for nominations for the election of Vice Chairman. It was proposed by Cllr Mrs J Sosin and seconded by Cllr Mrs D Ronaldson that Cllr Mrs C Shaw be elected as Vice Chairman for the year 2014/2015.

**71/14 Apologies for Absence**

Apologies for absence were received from Cllrs T Hatcher and Mrs M Miller.

**72/14 To check entries in the Councillors' Register of Interests and to make any necessary amendments**

Cllr Mrs J Sosin reminded all councillors to check their Register of Interests and ensure they are kept up to date. The Clerk should be notified of any changes within 28 days.

**73/14 To appoint Committee Members and Chairmen**

Cllr Mrs J Sosin informed the meeting that Cllr T Hatcher would be stepping down as Vice Chairman of the Highways and Amenities Committee for health reasons, but would remain a committee member. Cllr K Liley agreed to take the position of Vice Chairman. It was proposed by Cllr Mrs J Sosin and seconded by Cllr Mrs V Sadowsky that the committee membership should be appointed, as follows:

Finance and General Purposes Cllrs Mrs C Shaw (Chairman), A Sosin (Vice Chairman), Mrs J Sosin, T Miller, Mrs D Ronaldson, K Ronaldson, G Jarvis, Mrs S Young and Mrs V Sadowsky

Organisation, Methods & Personnel Sub-Committee Cllrs Mrs J Sosin (Chairman), Mrs C Shaw (Vice Chairman), T Miller, K Ronaldson, Mrs D Ronaldson, A Sosin, G Jarvis and Mrs S Young

Grounds Committee (including Allotments) Cllrs Mrs S Young (Chairman), K Ronaldson (Vice Chairman), T Miller, Mrs V Sadowsky, Mrs D Ronaldson, A Sosin, J Fuller and T Hatcher

Parish Hall (including Bell Centre) Cllrs Mrs V Sadowsky (Chairman), Mrs D Ronaldson (Vice Chairman), Mrs M Miller, K Liley, J Fuller and T Hatcher  
Highways and Amenities Cllrs A Sosin (Chairman), K Liley (Vice Chairman), Mrs M Miller, T Miller, Mrs J Sosin, T Hatcher and J Fuller  
Planning Committee Cllrs Mrs D Ronaldson (Chairman), G Jarvis (Vice Chairman), Mrs J Sosin, Mrs C Shaw, K Ronaldson and T Hatcher

The Chairman and Vice Chairman will be ex officio members of all committees.

Cllr J Fuller entered the meeting at 7.39pm

**74/14 Parish Council Representatives for other Organisations**

It was proposed by Cllr Mrs J Sosin and seconded by Cllr Mrs D Ronaldson that the Parish Council representatives should be appointed to the positions as follows:

Essex Association of Local Councils Cllr Mrs J Sosin (or representative)  
Larger Local Council's Forum Cllr Mrs J Sosin (or representative)  
Association of Chelmsford District Councils Cllr A Sosin (or representative)  
Parish Passenger Representative Cllr T Hatcher  
Great Baddow Community Association Cllrs Mrs M Miller and K Ronaldson.  
Centenary Award Committee Cllrs Mrs S Young and Mrs D Ronaldson (with external representatives Mrs C Beck, Mrs V Chiswell and Mr D Grigson)  
Burgess Award Committee Cllrs K Ronaldson, Mrs V Sadowsky and Mrs S Young (with external representatives Mrs C Beck and Mr D Grigson)

Risk Assessment Working Group: Cllrs Mrs C Shaw, T Miller, K Ronaldson and G Jarvis

Great Baddow Parochial Charities: (Next appointment in 2016)  
Mrs C Beck, Mrs M Heelis and Mrs J Pavey

Community Association Working Group  
Cllrs A Sosin, Mrs J Sosin, Mrs C Shaw and T Miller

Winter Weather Policy – Designated Councillor  
Cllr K Ronaldson (Deputy – Cllr T Miller)

There being no further business the meeting was closed at 7.42 pm.

Signed..... Chairman

Dated.....