

A Meeting of the Parish Council at The Parish Hall, Great Baddow on Monday 9th November 2009

The Council met at 7.30 pm on **Monday 9th November 2009** in The Parish Hall, Great Baddow. Councillor Mrs C Shaw chaired the meeting.

Present: Councillors Mrs C Shaw, Mrs J Sosin, A Sosin, Mrs M Miller, T Miller, Mrs A Martin, Mrs V Sadowsky, G Jarvis, K Ronaldson and Mrs D Ronaldson

In Attendance: The Clerk of the Council and the Assistant Clerk

478/09 Apologies for Absence

Apologies for absence were received from Cllrs S Martin, S Russell and B Heelis.

479/09 Declarations of Interests

There were no declarations of interests.

480/09 Minutes of the Council Meeting – 12th October 2009

The minutes of the Council meeting held on 12th October 2009 were signed as a true statement. Proposed by Cllr Mrs C Shaw and seconded by Cllr Mrs D Ronaldson with the following amendment: Item 411/09, second paragraph, third line, the figure '29th' to be deleted and replaced by '27th'.

481/09 Public Question Time

There were no members of the public present.

482/09 Clerk's Report

1. BT Phonebox

A reply has not yet been received as the Clerk had been asked to redirect her letter.

2. Youth Council Meeting

No further contact has been received from the two young people who were looking to recruit additional members for the Youth Council. Cllr Mrs C Shaw will request an update from the youth worker, Mike Humphreys.

3. CBC Allotments

The Clerk has received a reply from John Whitelock and will provide an update once the information has been assessed.

4. Annual Return

Cllr T Miller enquired whether the statement date for the monthly bank statements could be moved forward a few days into the following month to avoid any further problems for the Clerk when calculating monthly figures. The Clerk replied that the bank had previously notified the Parish Council that the date could not be changed but further enquiries will be made.

483/09 Correspondence

- D Byatt – Letter requesting permission to erect advertising boards in the Parish Council's bus shelters. It was agreed that this application should be refused, as there would be a lack of control over the advertisers using the

boards. Cllr A Sosin also raised the issue of insurance in the event of a shelter being damaged.

- NatWest – Notice of end of Treasury Reserve Account on 9th October 2009 and placing back on deposit at .07%. The Clerk confirmed that the Bonus Saver account had yet to be set up.
- Chelmsford Borough Council – Parks and Green Spaces Strategy Review of Priorities – comments requested. It was agreed that any Councillors wishing to make comments should forward them to the Clerk by 23rd November. Cllr Mrs V Sadowsky suggested that biodiversity information should be available in the parks and the Clerk will compose a reply including this suggestion, after 23rd November.
- Chelmsford Borough Council – further information relating to the closure of the PROW at Rothmans Avenue. A copy of the email sent to Cllr A Sosin by Karen Shearing at Chelmsford Borough Council had been circulated prior to the meeting. It was agreed that the Clerk should contact Karen Shearing and Debbie Woolstencroft at Affnity Sutton, to request that the Parish Council be kept informed on this matter.
- Rotary Club of Chelmsford Mildmay – request for use of the Recreation Ground for the Charity Races in 2010 and for the continued sponsorship of the mobile toilets. It was agreed that the requests should be approved for 2010. Proposed by Cllr Mrs C Shaw and seconded by Cllr Mrs J Sosin. Cllr A Sosin proposed that details of the road closures should also be provided.
- J Emery – Letter thanking the Parish Council for the nomination for a community award. Since receiving this letter, the Parish Council is pleased to learn that John Emery has been given a community award for his environmental work in Great Baddow and Galleywood. Cllr Mrs C Shaw will arrange for notification to be placed in the Great Baddow Times.
- Essex County Council – to note the adoption of the Statement of Community Involvement Minerals and Waste Development Framework. This was noted and the Clerk informed the meeting that a copy is available in the office.

484/09 Reports of the Planning Committee 19th October 2009 and 2nd November 2009

These were presented to the Council by Cllr Mrs D Ronaldson and signed as a true statement by Cllr Mrs C Shaw, with the following amendment: Minutes of 2nd November, Item 464/09-1, line 3 of the observations, the words 'in Johnson Road' to be inserted after the word 'scene'.

485/09 Report of the Highways and Amenities Committee 19th October 2009

The report of the Highways and Amenities Committee was presented to the Council by Cllr A Sosin, proposed by Cllr A Sosin and seconded by Cllr Mrs M Miller.

Cllrs Mrs C Shaw and Mrs J Sosin both reported having seen Enforcement Officers patrolling in Great Baddow although parking on yellow lines continued to be in evidence.

Cllr K Ronaldson reported that an exhibition was to take place in the Chelmer Shopping Centre on 19th November 2009 on the replacement of the Chelmer Viaduct, and a press cutting was given to the Clerk.

Cllr Mrs D Ronaldson reported the poor condition of the asphalt that had been used in Rothmans Avenue as a temporary measure prior to the completion of the kerbing works.

Cllr Mrs M Miller reported that she had not yet obtained a copy of the minutes from the Essex County Council committee meeting relating to the street lighting turn off.

486/09 Report of the Organisation Methods and Personnel Sub Committee 6th October 2009

The report of the Organisation Methods and Personnel Sub Committee was presented to the Council by Cllr Mrs C Shaw, proposed by Cllr Mrs C Shaw and seconded by Cllr K Ronaldson.

487/09 Report of the Finance and General Purposes Committee 2nd November 2009

The report of the Finance and General Purposes Committee was presented to the Council by Cllr Mrs C Shaw, proposed by Cllr Mrs C Shaw and seconded by Cllr Mrs V Sadowsky, with the following amendments: Item 477/09, third bullet point, the word 'emery' to be deleted and replace by 'Emery'; and the word 'and' to be deleted and replace by 'an'.

488/09 Parish Charter

Proposed comments on the Charter, prepared by Cllr K Ronaldson, were circulated at the meeting. Following a discussion, it was agreed to submit the following comments:

Section B: Links to parish websites from the Borough Council website are not easily locatable.

Section E: (a) to be amended to read: Providing a minimum of 4 days, and 21 days whenever practical, for the submission of representations by Parish and Town Councils on applications *within or immediately adjacent* to the parish or town boundary.

Additional paragraph to be added:

To advise those individuals and organisations making planning applications and the owners of adjacent properties receiving statutory notification of the application that, when applicable, the local parish or town council will consider the application at a public planning meeting. This information should also be displayed on the public notices of such applications.

489/09 Code of Conduct - Dispensations

Following receipt of an invitation from the Monitoring Officer at Chelmsford Borough Council to meet with the Chairman and the Clerk, it was agreed that the Clerk would arrange a meeting to obtain further information about dispensations and to clarify the time limits involved.

490/09 Bank Signatories

It was agreed that Cllrs B Heelis and G Jarvis should be added to the list of signatories for the Parish Council's bank account. Proposed by Cllr Mrs C Shaw and seconded by Cllr A Sosin. It was noted that the revised mandate had not been signed by all councillors and the Clerk will arrange for this to be completed.

491/09 Matters for Information

- Cllr Mrs D Ronaldson reported that she had attended a meeting on Delivering Healthy Communities and could provide further information to councillors upon request.
- Cllr Mrs M Miller informed the meeting that she will be attending the next meeting of the Mid Essex Area Forum on Thursday 12th November at 10.00 am.
- Cllr Mrs C Shaw informed the meeting that the recent Essex on Tour production had only attracted a small attendance and had made a loss. It was noted that there had been less advertising than usual by the promoters, although the Library was now accepting promotional material.
- The Clerk informed the meeting that copies of the planning application for Marrable House are now available to download from the Chelmsford Borough Council website and this will be considered at the next meeting of the Parish Council Planning Committee on 16th November 2009. Due to the large size of the file, and problems that have been experienced with the download, a CD copy was offered to any Councillors that require one. Cllr Mrs J Sosin requested a copy.
- It was agreed that the Planning Committee meeting to be held on 16th November 2009 should be moved to a larger venue and as the Parish Hall was unavailable, the Clerk agreed to make enquiries about the large hall in the Millennium Centre. If a larger venue was unavailable on that day, it was agreed that it might be necessary to change the date.

It was resolved under the Public Bodies (Admission to Meetings) Act 1960 to close the meeting to the public and press for the following item

492/09 Bell Centre

The Clerk reported that Adam Elwell from Elwell Taylor has now viewed the Bell Centre. There has been no further contact from Lambert Smith Hampton, acting on behalf of the landlords, and it was agreed to await their response. Cllr A Sosin proposed that consideration should be given to the condition of the Bell Centre in the long term.

The Clerk circulated a copy of the balances to show the funds that are available for future projects.

There being no other business, the meeting was closed at 9.02 pm.

Signed.....Chairman.....Dated