

## **A Meeting of the Parish Council at The Parish Hall, Great Baddow on Monday 12<sup>th</sup> April 2010**

The Council met at 7.30 pm on **Monday 12<sup>th</sup> April 2010** in The Parish Hall, Great Baddow. Councillor Mrs C Shaw chaired the meeting.

Present: Councillors Mrs C Shaw, A Sosin, Mrs J Sosin, Mrs M Miller, T Miller, Mrs V Sadowsky, G Jarvis, K Ronaldson, Mrs D Ronaldson, B Heelis and Mrs A Martin.

In Attendance: The Clerk of the Council and the Assistant Clerk

### **022/10 Apologies for Absence**

Apologies for absence were received from Cllrs S Martin and S Russell. Cllr Mrs A Martin would be late.

### **023/10 Declarations of Interests**

There were no declarations of interests.

### **024/10 Minutes of the Council Meeting – 8<sup>th</sup> March 2010**

The minutes of the Council meeting held on 8<sup>th</sup> March 2010 were signed as a true statement. Proposed by Cllr Mrs C Shaw and seconded by Cllr Mrs D Ronaldson with the following amendment: Item 703/09, Item 4, the word 'enquires' to be deleted and replaced by 'enquiries'.

### **025/10 Public Question Time**

Cllr Mrs C Shaw welcomed two members of the public who spoke about the lack of a through bus service from Great Baddow to Broomfield Hospital. Particular concerns were raised about the increased number of journeys that will be required to Broomfield Hospital, for hearing aid consultations and blood tests, once the facilities at St John's are closed.

Cllr Mrs C Shaw proposed that the fifth item of correspondence, relating to the bus service in Great Baddow, should be brought forward, and this was agreed.

Cllr Mrs C Shaw confirmed that the Parish Council had made several representations to First Bus on this matter in the past, without success. Cllr Mrs M Miller had spoken to the Chairman of the Primary Care Trust regarding the provision for blood testing once the facility at St John's Hospital is closed, and it is understood that investigations are being made about the use of surgeries or clinics to ensure that no-one has to travel more than five miles for a test. Cllr K Ronaldson, the Parish Transport Representative, confirmed that the matter of transport links to Broomfield Hospital has been discussed but it is not possible to provide a through service for all areas. It was agreed that the Clerk should write again to First Bus, to stress the continuing pressure from parishioners for the service and to note that representations have now been made to John Whittingdale. A copy will be sent to Wendy Jackson at the Essex County Council Transport Office. Clarification will also be sought from the PCT on future arrangements.

Cllr Mrs A Martin entered the meeting at 7.45pm.

## 026/10 Clerk's Report

### 1. **BMX Facility**

A reply has been received from Chelmsford Borough Council. The Borough Council supports the Parish Council's views about the need for a facility and for full consultation to be undertaken. Although the Clerk has not been formally notified, it seems that there may be interest in another site elsewhere. Cllr Mrs M Miller noted that work seemed to be in progress on the skateboard ramp in Central Park as the area had been fenced off.

### 2. **PROW at Rothmans Avenue entrance to the Recreation Ground**

The Clerk has contacted Essex County Council Highways and been told that Affinity Sutton has agreed to the road being adopted by the Highway Authority and that draft papers have been drawn up. Cllr Mrs C Shaw queried whether this would prevent any closure at the Recreation Ground end. It was agreed that the Clerk would ask the Highways Department to notify the Parish Council when the adoption had been agreed and the matter of access would then be pursued. Cllr A Sosin requested that a copy of this item should be sent to Cllr Margaret Hutchon.

### 3. **Dog Bin at Rothmans Avenue entrance to the Recreation Ground**

A replacement bin supplied and installed by Chelmsford Borough Council, will cost £252.37. It was proposed by Cllr A Sosin and seconded by Cllr Mrs M Miller that the Borough Council should be asked to proceed with the installation. The Clerk confirmed that the cost would be allocated to the Grounds Committee budget.

### 4. **In-house Councillor training**

Enquiries have been made with EALC and a date of the morning of 25<sup>th</sup> May 2010 has been suggested. This was agreed, and the Clerk will notify all councillors when confirmation has been received from EALC. Cllr Mrs A Martin gave advance notice that she would not be able to attend on that morning.

### 5. **Banking**

The papers relating to the SIBA account have still to be forwarded to the Business Manager at the bank and this will be treated as a priority.

### 6. **Residents of Tabors Hill**

Cllr Mrs C Shaw informed the meeting that following the reference made to nuisance youths in the letter received from the residents of Tabors Hill, the matter had been raised at a Neighbourhood Action Panel meeting, and the Police are aware of the problem in that area.

### 7. **Kebab van parked at the junction of Sandford Mill Lane and Maldon Road**

Cllr Mrs C Shaw informed the meeting that the Licensing Department will provide a copy of the license issued to the seller. The police have indicated that the van is not seen as causing an obstruction and the matter will be reviewed when the license has been received.

## 027/10 Correspondence

- Martin Bagshaw – Letter relating to the installation of a skateboard ramp in the Recreation Ground. It was agreed not to accept the offer of a secondhand, wooden, skateboard ramp as problems have arisen in the past with both the maintenance of wooden equipment and the prevention of vandalism.
- Chelmsford Borough Council – Invitation to take part in the Parish Sports Programme and Play in the Park. The Clerk confirmed that for every booking on the Parish Sports Programme a free Play in the Park session will accompany it. Provisional dates have been allocated for four sessions

- in Great Baddow and it was agreed that the Clerk should accept these dates. In previous years, the option of an indoor area has been requested for Play in the Park sessions, and the Clerk will contact the Community Association to check the availability of a room. Cllr Mrs C Shaw suggested that the dates should be included in the Meadgate newsletter and on the website. Proposed by Cllr Mrs V Sadowsky and seconded by Cllr B Heelis.
- South Woodham Ferrers Town Council – Request for support for the new Community Hospital in Maldon campaign. It was agreed to support the campaign. Proposed by Cllr Mrs D Ronaldson and seconded by Cllr Mrs M Miller.
  - Chelmsford Borough Council – Invitation to the Parish Forum on 26<sup>th</sup> May 2010. Cllrs Mrs C Shaw, A Sosin, Mrs J Sosin, K Ronaldson, Mrs D Ronaldson, T Miller, Mrs M Miller and B Heelis informed the Clerk that they wished to attend the Forum.

**028/10 Reports of the Planning Committee 15<sup>th</sup> March 2010 and 6<sup>th</sup> April 2010**

These were presented to the Council by Cllr Mrs D Ronaldson and signed as a true statement by Cllr Mrs C Shaw, with the following amendment: Minutes of 15<sup>th</sup> March, Item 722, second paragraph, second line, the word 'or' to be deleted and replaced by 'and'.

The Clerk informed the meeting that a letter had been received today from the Highways Agency regarding the cycle route and this will be circulated to all councillors.

**029/10 Reports of the Bell Centre Sub Committee and Parish Hall Committee 29<sup>th</sup> March 2010**

The reports of the Bell Centre Sub Committee and Parish Hall Committee were presented to the Council by Cllr Mrs D Ronaldson, proposed by Cllr Mrs D Ronaldson and seconded by Cllr Mrs V Sadowsky with the following amendment: Minutes of Parish Hall Committee, Item 741/09, second bullet point, the word 'crossing' to be deleted and replaced by 'design and safety audit'.

**030/10 Report of the Finance and General Purposes Committee 6<sup>th</sup> April 2010**

The report of the Finance and General Purposes Committee of 6<sup>th</sup> April 2010 was presented to the Council by Cllr Mrs C Shaw, proposed by Cllr Mrs C Shaw and seconded by Cllr Mrs D Ronaldson with the following amendment to Item 018/10, the words 'Cllr Mrs M Miller' to be deleted and replaced by 'Cllr T Miller'.

**031/10 Advertising Policy**

The Clerk introduced a draft Advertisement Policy relating to advertising materials on the Parish Council's property. The addition of paragraph 2.7 was agreed to allow advertising to be accepted from voluntary organisations offering entertainments and/or recreational or educational classes. It was proposed by Cllr Mrs C Shaw and seconded by Cllr Mrs J Sosin that the policy should be adopted.

**032/10 Village Conference**

It was confirmed that the Village Conference will be held on Thursday 22<sup>nd</sup> April 2010 at 7.30pm in the Bell Centre, and that councillors will be

available from 7.00pm to meet the parishioners and answer any questions. The Clerk confirmed that proposed amendments to the report, and the minutes of the last meeting, have been made, and that any further comments should be made to the office in the next few days. Cllr Mrs C Shaw encouraged all councillors to attend the meeting and will also contact Sergeant Nikki Gander.

#### **033/10 Centenary and Burgess Awards**

Following an enquiry by Cllr Mrs D Ronaldson, the Clerk has now received a sample certificate from the calligrapher. The cost for a certificate written fully in calligraphy would be £55.00, and it was agreed that the Clerk would make enquiries about the price of a certificate, provided by the Parish Council, with only the name and the reason for the award being entered in calligraphy. Cllr K Ronaldson provided a copy of a draft certificate he had designed on the computer, showing the use of different colours and fonts, and the inclusion of a line drawing of the village sign. Cllr Mrs C Shaw thanked Cllr K Ronaldson for the draft and it was proposed that a competition could be organised to design a village logo for use on award certificates and other Parish Council publications.

#### **034/10 Community Celebration**

It was agreed that the next Community Celebration should be held on 22<sup>nd</sup> January 2011. Cllr Mrs C Shaw suggested that the U3A Choir may be available to provide the entertainment although there was some concern about the number of performers that may be involved. Cllr Mrs C Shaw agreed to contact the choir to discuss the matter. It was agreed that the caterer and Mr Montgomery should be booked for the evening.

#### **035/10 Consultation on a Cycling Framework**

The Clerk will reply to the consultation to confirm that the Parish Council strongly supports a cycling framework and has been working to implement a cycle route in Great Baddow.

#### **036/10 Matters for Information**

- Cllr Mrs A Martin informed the meeting that she had written to Sandon Parish Council requesting a footway from Molrams Lane to the Park and Ride site, and had received a reply that due to financial constraints it could not be installed. Cllr Mrs A Martin will copy the correspondence to the Clerk who is also dealing with this matter.
- Cllr B Heelis enquired as to whether a forum existed to provide a collective voice for the local parish councils. The Clerk provided details of the Association of Chelmsford District Parish Councils (ACDPC) which councillors are welcome to attend.
- Cllr Mrs M Miller provided details of the joint meeting for Great Baddow and Galleywood with Norman Hume on 28<sup>th</sup> April 2010.
- Cllr T Miller provided details of the Rural Housing meeting at Margaretting Village Hall in the morning of Friday 16<sup>th</sup> April 2010.
- Cllr Mrs C Shaw gave a report on the Parishes Event attended by five parish councillors earlier in the day. A number of displays and presentations were given on the work of the Borough Council and it was agreed to have been a very informative event.

*It was resolved under the Public Bodies (Admission to Meetings) Act 1960 to close the meeting to the public and press for the following item*

**037/10 Allotments**

The Clerk had received a letter from Sandon Parish Council concerning a proposed new allotment site in that parish. It was agreed that the office will send a letter on Sandon Parish Council headed notepaper to the parishioners on the allotment waiting list to request that they contact Sandon Parish Council if they wish to express an interest. A notice will also be placed on the parish noticeboards.

**038/10 Bell Centre**

The Clerk reported that an email had been received from Nick Taylor but there was no progress to report.

There being no other business, the meeting was closed at 9.20 pm.

Signed.....Chairman.....Dated