

A Meeting of the Parish Council at The Parish Hall, Great Baddow on Monday 10th May 2010

The Council met at 7.42 pm on **Monday 10th May 2010** in The Parish Hall, Great Baddow. Councillor Mrs C Shaw chaired the meeting.

Present: Councillors Mrs C Shaw, A Sosin, Mrs J Sosin, Mrs M Miller, T Miller, Mrs V Sadowsky, G Jarvis, K Ronaldson, Mrs D Ronaldson, B Heelis and Mrs A Martin.

In Attendance: The Clerk of the Council and the Assistant Clerk

080/10 Apologies for Absence

Apologies for absence were received from Cllrs S Martin and S Russell.

081/10 Declarations of Interests

There were no declarations of interests.

082/10 Minutes of the Council Meeting – 12th April 2010

The minutes of the Council meeting held on 12th April 2010 were signed as a true statement. Proposed by Cllr Mrs C Shaw and seconded by Cllr Mrs D Ronaldson with the following amendments: Item 026/10, Item 7, the word 'will' to be deleted and replaced by 'promised to', and the word 'license' to be deleted and replaced by 'licence' in both the second and fourth lines.

083/10 Public Question Time

There were no members of the public present.

084/10 Clerk's Report

1. BMX Facility

The Clerk has been informed by an officer at Chelmsford Borough Council that Noakes Place has been ruled out as a potential site for a BMX facility. The Community Action Group is now looking at another site elsewhere.

2. In-house Councillor training

The date for the councillor training has been confirmed as Tuesday 25th May, from 9.30 – 1.00 pm. The trainer will be Louise Fuller. It was suggested that members should arrive from 9.00 am onwards to enable a prompt start. Nine councillors confirmed that they could attend.

3. Banking

The papers relating to the SIBA account have been forwarded to the business manager but the account cannot be opened immediately as the bank is still awaiting the necessary ID from one member to complete the list of signatories on the main account.

4. Kebab van parked at the junction of Sandford Mill Lane and Maldon Road

Further correspondence has been received regarding this matter and enquiries are now being made of Chelmsford Borough Council about the terms of the licence that has been granted. No copy of the licence has yet been made available.

5. Bell Centre

No further correspondence has been received about the matter.

6. Consultation on a Cycling Framework

Cllr T Miller enquired whether a reply had been sent to the consultation and the Clerk agreed to check that this had been done.

7. Community Celebration

Cllr Mrs C Shaw reported that she had yet to speak to the U3A Choir concerning the entertainment for the Community Celebration.

8. Allotments

Cllr T Miller enquired whether the letters had been sent to parishioners on the allotment waiting list, concerning a proposed new allotment site in Sandon. The Clerk replied that Sandon Parish Council had not yet provided information for the mailing.

9. Bus Services to Broomfield Hospital

Cllr K Ronaldson reported that the matter had been discussed at the recent Passenger Transport meeting but no further progress had been made from that reported at the last Council meeting. The Clerk has yet to write to First Bus, and Cllr Mrs M Miller will continue to monitor the proposals of the Primary Care Trust with regard to the redistribution of services once St John's Hospital is closed.

10. Parish Council logo

Cllr Mrs C Shaw enquired about the proposed competition to design a logo and the Clerk replied that this had been noted for a future agenda.

085/10 Correspondence

- Nat West – Notice of End of Treasury Reserve Account on 9th April 2010 and placing back on deposit at 0.13%.
- Nat West – Notice of End of Treasury Reserve Account on 11th May 2010 and placing back on deposit at 0.13%. The Clerk proposed that if it is possible, at the end of this period the monies should be moved into the current account in readiness for the new SIBA account.
- Great Baddow Cricket Club – Letter requesting use of the changing rooms for Colts matches without payment. The Clerk informed the meeting that although a decision had been made in 2003 to make a charge for the use of the changing rooms, this had not been instigated as the changing rooms were only being used as a storage facility. Recently, the Games Attendant has reported that the showers are now being used on some occasions, leaving the rooms damp and in need of cleaning. It was agreed that the Cricket Club's request should be denied and that charging should continue in line with the previous decision. Proposed by Cllr A Sosin and seconded by Cllr T Miller. The Cricket Club will also be advised that a grant can be applied for.
- The Mayor's Office, Chelmsford Borough Council – Invitation to attend the Annual Civic Service on Sunday 13th June 2010. The Clerk will reply that there are no councillors available to attend this year.
- ECC Youth Bus – Request to the Parish Council to participate in a London 2012 Open Weekend event at the Recreation Ground. It was agreed in principle to participate in this event but further details will be requested.
- ECC Highways – Consultation about resurfacing plans in Crescent Road and Jeffery Road. Prior to the meeting the Clerk circulated an email from Essex County Council Highways containing proposals for the resurfacing of these two roads and suggesting a scheme similar to the one carried out in Winchelsea Drive. Cllr A Sosin made the following comments:
 - The three drains at the Maldon Road end of Jeffery Road are not working and the reconstruction should include remedial work to these drains.

- A query should be raised on the timescale for a consultation to be carried out with the local residents of these roads, which should include providing copies of the before/after pictures for the work in Winchelsea Drive.

The Clerk will forward these comments to Chris Fox and also arrange an on-site meeting to include Cllrs A Sosin, Mrs M Miller and any other councillors who wish to attend.

086/10 Reports of the Planning Committee 19th April 2010 and 4th May 2010

These were presented to the Council by Cllr Mrs D Ronaldson, proposed by Cllr Mrs D Ronaldson and seconded by Cllr K Ronaldson and signed as a true statement by Cllr Mrs C Shaw.

087/10 Report of the Finance and General Purposes Committee 4th May 2010

The report of the Finance and General Purposes Committee of 4th May 2010 was presented to the Council by Cllr Mrs C Shaw, proposed by Cllr Mrs C Shaw and seconded by Cllr A Sosin and signed as a true statement by Cllr Mrs C Shaw.

088/10 Asset Register

The Clerk circulated a copy of the Asset Register which has now been brought up to date. It was noted that clarification is still being sought from the Grounds Manager on a few items that may have been disposed of. Cllr A Sosin proposed that '1990s' should be used instead of the word 'Unknown' with regard to the acquisition date for the Toddlers Play Area. The Clerk confirmed that the register will be transferred on to an Excel spreadsheet as soon as possible, which will make it easier to read and enable a comparison to be made between the register and the insurance schedule, which are separate documents.

089/10 Bell Centre Youth Club

The Clerk had circulated a report prior to the meeting, which had been previously discussed at the Finance and General Purposes Committee, concerning the payment of monies to the Chelmsford YMCA for the running of the Bell Centre Youth Club. It was proposed by Cllr A Sosin and seconded by Cllr T Miller that Option 2 should be adopted, confirming that the Bell Centre Youth Club is a Parish Council venture, with the staff supplied by the YMCA. It was also agreed that a named officer at the YMCA should be appointed to take on the role of liaising with the Parish Council and that the monies should be paid on a quarterly basis.

090/10 Matters for Information

- Cllr Mrs D Ronaldson reported a pothole in New Road, opposite the entrance to Barclay Close.
- Cllr B Heelis reported that the hedge is now obstructing the pavement between Manor Farm Shop and Sandford Mill Lane, resulting in particular difficulties for mothers with prams.
- Cllr B Heelis noted that cycle racks have been installed at the Park and Ride site and queried a possible foot/cycle path from Great Baddow. The Clerk replied that following the discussion at the previous Council meeting, it had already been established that there are no funds available at the present time but the matter will be revisited at a later date by Essex County Council Highways.

- Cllr T Miller provided details of the Rural Housing meeting at Margaretting Village Hall in the morning of Friday 16th April 2010.
- Cllr A Sosin reported that street lights No 7 (Bristow Avenue) and No 13 (Baddow Hall Crescent) were remaining on during the day.
- Cllr Mrs M Miller reported that a number of councillors from Great Baddow and Galleywood had attended a very constructive meeting with Norman Hume and raised a number of local issues, including a new 30 mph limit in Maldon Road, from Molrams Lane, the provision of lights in Sawkins Avenue and the use of the new Chelmer Viaduct as part of the cycleway to the Town Centre.

It was resolved under the Public Bodies (Admission to Meetings) Act 1960 to close the meeting to the public and press for the following item

091/10 Allotments

Update on potential land for new allotments

The Clerk circulated a briefing note from Cllr K Ronaldson concerning a potential site for new allotments. The site forms part of a larger scheme, and it was agreed that the Parish Council would welcome a meeting to discuss the proposals.

Update on lease with Chelmsford Borough Council on the Towerfield site and other sites in the parish

The solicitor's letter relating to the leases was studied and comments were made to be submitted.

Any other comments should be made to the Clerk within the next seven days, and a reply will then be made to the Council's solicitors. It was proposed by Cllr A Sosin and seconded by Cllr T Miller that the quotation from the solicitor should be accepted and they should be instructed to continue.

There being no other business, the meeting was closed at 9.20 pm.

Signed.....Chairman.....Dated